

# The Relocating Checklist - ☐

A fail-safe way to keep track of what's been done, and what you have left to do before the big day.

## Bills, Utilities, Prescriptions, Subscriptions, and other Legalities

- If you rent, give 2 months written notice to your landlord.
- Visit your lawyer and sign all necessary papers.
- Transfer insurance to your new home, or obtain new insurance. ☐  
Notify your insurance company well in advance of the move and ask to have your policy reviewed.
- Transfer your children to their new school, if move is out of their current district.
- Obtain or transfer all medical and dental records.
- Fill all prescriptions before leaving.
- Change the address on your driver's license.
- Change all billing addresses for credit cards.
- Change address or transfer banking accounts and safety deposit boxes.
- Order cheques with your new address.
- Cancel any pre-authorized bill payments.
- Have your mail forwarded to your new address.
- Stop or forward all home deliveries, newspapers and magazines.
- Disconnect and settle accounts with utilities, cable and phone services.
- Order utilities to be connected at new home.

## The Movers, and other Special Arrangements

- Verify with your moving company the date, time of arrival and method of payment.
- Ensure your mover's insurance policies are adequate. If not, obtain your own.
- Start reviewing what is worth taking and what is not.  
Take advantage of this time to clear away your clutter and start fresh.
- Make necessary arrangements for the moving of pets or plants.
- Prepare a list of all items you want to carry with you (jewellery, china, stereo equipment ect.).
- Pick up all personal items at local businesses (dry cleaning, film, storage, repairs).

## Friends and Family

- Send change of address notices to friends, family, and work.
- Collect items you have lent to friends.
- Return everything you have borrowed.
- Let a close friend or family member know your travel route and schedule.

## The 'Big Day'

- Service all appliances for the trip.
- All gas appliances must be emptied. It is illegal for movers to carry flammable liquids.
- Take inventory of all items you are moving.
- Get some cash for travelling expenses.
- Service your car thoroughly.

## A Finishing Move

- Have all keys to your old home delivered to your Realtor or Lawyer.

Notes: